



FEB 11 2015

DIVISION MEMORANDUM

No. 094, s. 2015

**ORIENTATION-WORKSHOP ON THE UTILIZATION OF THE REVISED
PERFORMANCE MANAGEMENT SYSTEM (RPMS)**

To: Assistant Superintendent
Education Supervisors/Coordinators
District Supervisors/OICs/Caretakers
Elementary and Secondary School Heads

1. This Office announces the conduct of "Orientation-Workshop on the Utilization of the Revised Performance Management System (RPMS)" on February 13, 2015, from 8:00 A.M. to 5:00 P.M. at the Pavilion, Ecotech Center, Lahug, Cebu.
2. Participants to the orientation-workshop are the following:
 - a. EPS/Coordinators -19 pax
 - b. PSDS and two elementary school principals – 163 pax
 - c. Secondary lead principal and one secondary school head – 88 pax
3. Expenses such as rental of the venue, meals and snacks of the participants shall be charged against the Division Training Funds while travelling expenses shall be charged against the District/School Funds, subject to availability and the usual accounting and auditing rules and regulations.
4. This Memorandum shall serve as "Authority to Travel" of the participants.
5. Immediate dissemination of and compliance to this Memorandum is directed.

ARDEN D. MONISIT, ED.D.
Schools Division Superintendent

ADM/rng15

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